

Trust Bank Limited

General Services & Security Division (GSSD), Purchase & Procurement Department (PPD)

Tender Ref: TBL/HO/GSSD/PPD/2024/127

Date: 22 September 2024

Invitation for Tenders

S/N	Particulars	Descriptions					
1.	Tender Ref. No.	TBL/HO/GSSD/PPD/TENDER/2024/41					
2.	Tender Date	22 September 2024					
3.	Invitation for	Supply, Implementation and Support for Privileged Access Management (PAM) Solution.					
KEY INFORMATION							
4.	Procurement Method	Open Tender Method (OTM)					
FUNDING INFORMATION							
5.	Source of Funds	Own Source					
PARTICULAR INFORMATION							
6.	Project Name	Supply, Implementation and Support for Privileged Access Management (PAM) Solution for Trust Bank Ltd. (TBL).					
7.	Project Location	Trust Bank Limited, Head Office, Shadhinata Tower (Level # 05), Bir Srestha Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka.					
8.	Tender Notice Issuing Date	22 September 2024					
9.	Pre-bid Meeting	<p>A pre-bid meeting will be held before submission of tender documents as per following schedule: 11:30 AM on 26 September 2024 at Trust Bank Limited, Purchase & Procurement Department, Head Office, Shadhinata Tower (Level # 05), Bir Srestha Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka.</p> <p>Note:</p> <ol style="list-style-type: none"> The bidders must purchase the tender schedule before attending pre-bid meeting and bring deposit slip at the pre-bid meeting. Specification and others terms may change based on the shared interest of all parties. 					
10.	Last Date of Tender Schedule Collection	06 October 2024					
11.	Tender Schedule Collection Details	Interested bidders may collect Tender schedule from website of TBL (https://www.tblbd.com/tender)					
12.	Tender Document Submission Date and Time	<table border="1"> <thead> <tr> <th>From</th> <th>To</th> <th rowspan="2">Note: Except weekend and Government holiday.</th> </tr> </thead> <tbody> <tr> <td>Date: 22 September 2024 Time: 10:00 am</td> <td>Date: 06 October 2024 Time: 02:30 pm</td> </tr> </tbody> </table>	From	To	Note: Except weekend and Government holiday.	Date: 22 September 2024 Time: 10:00 am	Date: 06 October 2024 Time: 02:30 pm
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Date: 22 September 2024 Time: 10:00 am	Date: 06 October 2024 Time: 02:30 pm						
13.	Location of Tender Document Submission	Trust Bank Limited, Purchase & Procurement Department, Head Office, Shadhinata Tower (Level # 05), Bir Srestha Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka.					
14.	Tender Closing Date and Time	<table border="1"> <tbody> <tr> <td>Date: 06 October 2024</td> <td>Time: 02:30 pm</td> </tr> <tr> <td>Date: 06 October 2024</td> <td>Time: 04:00 pm</td> </tr> </tbody> </table>	Date: 06 October 2024	Time: 02:30 pm	Date: 06 October 2024	Time: 04:00 pm	
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15.	Tender Opening Date and Time	<p>Note: The tender will be opened in presence of the intending tenderer(s) (if any). If the Tender cannot be opened as per scheduled date and time due to unavoidable circumstances, the same will be opened on the next working day at the same time or opening schedule will be provided to the respective tender section of TBL website (www.tblbd.com/tender).</p> <p><i>Tender Opening Sub Committee will open the Technical Offer first. After that based on technical evaluation report, Tender Opening Sub Committee will open the Financial Offers in presence of the technically qualified vendors on a preannounced date after notifying all technically qualified vendors.</i></p>					
16.	Location of Tender Opening	Trust Bank Limited, Purchase & Procurement Department, Head Office, Shadhinata Tower (Level # 05), Bir Srestha Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka.					




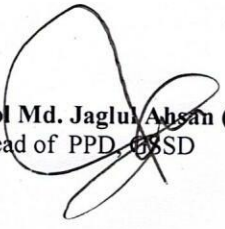
S/N	Particulars	Descriptions
INFORMATION FOR TENDERER		
17.	Eligibility for the Bidder	Any bonafide vendor or firm who has similar volume of work experience with the banks or similar organizations.
18.	Brief Description of Works	<p>a. As stated in Annexure A.</p> <p>b. Delivery of Items. Trust Bank Limited, Head Office, Shadhinata Tower, Bir Shrestha Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka.</p>
19.	Tender Schedule Fee	<p>Tenderers required to deposit Tk. 2000.00 as Tender Schedule Fee (Non-Refundable) in any branch of TBL or transfer fund from any bank to the following account of TBL:</p> <p>a. Name of the Account: Tender Participation Fees Account b. Account Number: 0022-0210018483 c. Millennium Corporate Branch, Routing No: 240262958</p>
20.	Earnest Money	<p>2% of total quoted amount as 'Earnest Money' (refundable) are required to deposit as a Pay Order or Bank Guarantee (BG) to be issued in favor of "Trust Bank Limited".</p> <p>Note: Original copy of Pay Order shall have to be attached with the Financial Offer.</p>
21.	Performance Bond	A service-level agreement (SLA) shall be signed between the supplier and TBL. The supplier be required to submit a Performance Bond in the form of Bank Guarantee (BG) worth 10% of the work order value for the performance of the SLA.
22.	Rights of Trust Bank Limited	The Bank authority reserves the right to accept or reject any or all the tender partly or fully without assigning any reason whatsoever. The Bank authority is not bound to purchase the items from the lowest bidders(s) and also reserves the right to modify the tender schedule, correction or change of any clause of the tender without information.
23.	Structure of Financial Offer	<p>(a) Total calculated amount to be written in words and to be signed by the Bidder. In this case no error will be accepted. If any error found, then TBL may reject the offer.</p> <p>(b) Price must be included Tax, VAT, product cost, configuration cost, installation cost, delivery cost and all other related costs.</p> <p>(c) Tax and VAT will be deducted from the final bill as per Govt. rules after receiving NOC from the user.</p>
24.	Sealed Bid	<p>(a) The bidders shall have to submit Technical Offer and Financial Offer in two separate envelopes clearly marking with "Technical Offer" and "Financial Offer" on both envelopes along with Name of the Project and Name of the Firm.</p> <p>(b) The bidders shall quote the price as per Table-1 of Financial Offer, avoid erasing/overwriting. Also, total calculated amount to be written in words and to be signed by the Bidder.</p>
25.	Special Instructions	<p>(a) Evaluation will be based on offered products, declaration of product channel/ Partner Certificate, experience certificates/work orders business strength etc.</p> <p>(b) Product must be supplied from authorized distributor/partners/dealer and necessary documents must be attached with the schedule.</p> <p>(c) The offer must be signed by the authorized person of the firm with full name, designation and official round seal.</p> <p>(d) The tenderer must comply with the specification, terms and conditions of tender documents. Conditional tender will not be accepted.</p> <p>(e) Any kind of persuasion and promotional activities will be treated as disqualification for the tenderer.</p>





Trust Bank Limited
Corporate Head Office
Shadhinata Tower
Bir Srestha Shaheed Jahangir Gate
Dhaka Cantonment, Dhaka-1206
Bangladesh


Serneabat Shihabuddin Md. Feroz
EVP, PPD, GSSD


Col Md. Jaglul Ahsan (Retd)
Head of PPD, GSSD

Enclosure

1. Tender Schedule, Financial Offer, Technical Offer & Annexure-A.