

Trust Bank PLC.

General Services & Security Division (GSSD), Purchase & Procurement Department (PPD)

Doc. No: TBL/HO/GSSD/PPD/2026/176

Date: 19 May 2026

Invitation for Tenders

| S/N | Particulars | Descriptions | | | | | | |
|-------------------------------------|-------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|--------------------|-------------------------------------|-------------------------------------|-----------------------------------------------------|
| 1. | Tender Ref. No. | TBL/HO/GSSD/PPD/TENDER/2026/22 | | | | | | |
| 2. | Tender Date | 19 May 2026 | | | | | | |
| 3. | Invitation for | Procurement of 52 Seater Bus (Non AC) for Trust Bank PLC (Jamuna Cantonment Public School and College) | | | | | | |
| KEY INFORMATION | | | | | | | | |
| 4. | Procurement Method | Open Tender Method (OTM) | | | | | | |
| FUNDING INFORMATION | | | | | | | | |
| 5. | Source of Funds | Own Source | | | | | | |
| PARTICULAR INFORMATION | | | | | | | | |
| 6. | Project Name | Procurement of 52 Seater Bus (Non AC) for Trust Bank PLC (Jamuna Cantonment Public School and College) | | | | | | |
| 7. | Project Completion Time | 07 (Seven) days from issuance of Work Order. | | | | | | |
| 8. | Project Location | Jamuna Cantonment Public School and College, Tangail. | | | | | | |
| 9. | Tender Notice Issuing Date | 19 May 2026 | | | | | | |
| 10. | Last Date of Tender Schedule Collection | 09 June 2026 | | | | | | |
| 11. | Tender Schedule Collection Details | Interested bidders may collect Tender Schedule after depositing tender schedule fee from Trust Bank PLC., Purchase & Procurement Department, Head Office, Shadhinata Tower (Level # 05), Bir Srestha Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka. | | | | | | |
| 12. | Tender Document Submission Date and Time | <table border="1"> <thead> <tr> <th>From</th> <th>To</th> <th>Note</th> </tr> </thead> <tbody> <tr> <td>Date: 20 May 2026 Time: 10:00 am</td> <td>Date: 10 June 2026 Time: 2:30 pm</td> <td>Note: Except weekend and Government holiday.</td> </tr> </tbody> </table> | From | To | Note | Date: 20 May 2026 Time: 10:00 am | Date: 10 June 2026 Time: 2:30 pm | Note: Except weekend and Government holiday. |
| From | To | Note | | | | | | |
| Date: 20 May 2026 Time: 10:00 am | Date: 10 June 2026 Time: 2:30 pm | Note: Except weekend and Government holiday. | | | | | | |
| 13. | Location of Tender Document Submission | Trust Bank PLC., Purchase & Procurement Department, Head Office, Shadhinata Tower (Level # 05), Bir Srestha Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka. | | | | | | |
| 14. | Tender Closing Date and Time | <table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td>Date: 10 June 2026</td> <td>Time: 2:30 pm</td> </tr> </tbody> </table> | Date | Time | Date: 10 June 2026 | Time: 2:30 pm | | |
| Date | Time | | | | | | | |
| Date: 10 June 2026 | Time: 2:30 pm | | | | | | | |
| 15. | Tender Opening Date and Time | <table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> </tr> </thead> <tbody> <tr> <td>Date: 10 June 2026</td> <td>Time: 3:00 pm</td> </tr> </tbody> </table> <p>Note: The tender will be opened in presence of the intending tenderer(s) (if any). If the Tender cannot be opened as per scheduled date and time due to unavoidable circumstances, the same will be opened on the next working day at the same time or opening schedule will be provided to the respective tender section of Trust Bank PLC. website (www.tblbd.com/tender).</p> <p>Tender Opening Sub Committee will open the Financial Offers in presence of the vendors (if any vendor remains present).</p> | Date | Time | Date: 10 June 2026 | Time: 3:00 pm | | |
| Date | Time | | | | | | | |
| Date: 10 June 2026 | Time: 3:00 pm | | | | | | | |
| 16. | Location of Tender Opening | Trust Bank PLC., Purchase & Procurement Department, Head Office, Shadhinata Tower (Level # 05), Bir Srestha Shaheed Jahangir Gate, Dhaka Cantonment, Dhaka. | | | | | | |
| INFORMATION FOR TENDERER | | | | | | | | |
| 17. | Eligibility for the Bidder | Any bonafide vendor or firm who has similar volume of work experience with the banks or similar organizations. The participants must submit the work order/experiences along with offers. | | | | | | |
| 18. | Brief Description of Work, Goods and Related Services | Supply and Delivery of 52-Seater Bus (Non AC) to Jamuna Cantonment Public School and College, Tangail. | | | | | | |


| S/N | Particulars | Descriptions |
|-----|------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 19. | Specification | Details as per enclosed Annexure-A |
| 20. | Warranty | 03 (Three) years unlimited kilometre from date of delivery. |
| 21. | Tender Schedule Fee | Tenderers required to deposit Tk. 2000.00 as Tender Schedule Fee (Non-Refundable) in any branch of Trust Bank PLC. or transfer fund from any bank to the following account of Trust Bank PLC. a. Name of the Account: Tender Participation Fees Account b. Account Number: 0022-0210018483 c. Millennium Corporate Branch, Routing No: 240262958 |
| 22. | Earnest Money | 5% of total offer price will be deposited with the tender schedule in form of PO/BG. |
| 23. | Rights of Trust Bank PLC. | The Bank authority reserves the right to accept or reject any or all the tender partly or fully without assigning any reason whatsoever. The Bank authority is not bound to purchase the items from the lowest bidders(s) and also reserves the right to modify the tender schedule, correction or change of any clause of the tender without information. |
| 24. | Structure of Financial Offer | 24.1 Tenderers shall have offered in Bangladeshi Taka (BDT). 24.2 Total calculated amount to be written in words and to be signed by the Bidder. In this case no error will be accepted. If any error found, then Trust Bank PLC. may reject the offer. 24.3 The financial offer shall be accompanied by a forwarding letter on the bidding Firm's Letter Head Pad clearly stating the subject line, grand total amount and date. 24.4 Financial Offer should be valid for at least 06 months (180 days) from the date of tender opening. 24.5 Items in your offer must be excluding Vat and Tax. 24.6 Price must be including product cost, delivery cost, labor cost and all other related costs. |
| 25. | Payment Terms | 25.1 100% Payment will be made after successful delivery & getting NOC from users. 25.2 Part payment allowed. 25.3 An amount of 5% of work order value to be kept with the bank as performance guarantee (PG) up to warranty period. |
| 26. | Sealed Bid | Bid envelop (A4 size or equivalent) shall be properly sealed. At the top of the envelop bidder shall clearly write " Financial Offer " along with Name of the Project and Name of the Firm. |
| 27. | Special Instructions | 27.1 Original hardcopy of the tender offer needs to be submitted. No photocopy of the document will be accepted. 27.2 The offer must be signed by the authorized person of the firm with full name, designation and official seal. 27.3 The tenderer must comply with the specification, terms and conditions of tender documents. Conditional tender will not be accepted. Every page of the Financial Offer should contain round seal and initial of the proprietor/ authorised representative of the firm. 27.4 Any kind of persuasion and promotional activities will be treated as disqualification for the tenderer. 27.5 If any firm submits any under quoted price from present market price for any items, the offer(s) will be rejected by Trust Bank PLC. |

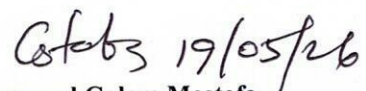
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6/13/2015

| S/N | Particulars | Descriptions |
|-----|----------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>27.6 Any non-resident supplier/distributor/manufacturer/trader etc. or partner/principal/foreign counterpart of resident supplier/distributor/agent for the purpose of conducting business affairs or business development willing to visit any branch or head office of Trust Bank PLC have to furnish his/her CV before 07 (seven) working days to the authorize representative of the bank with details of such visit. However, such provision shall not be applicable to the resident supplier/distributor/manufacturer/trader etc.</p> <p>27.7 The vendor is required to open/maintain an account with Trust Bank PLC. at any suitable branch for receiving payments.</p> |
| 28. | Required Documents need to be submitted with Financial Offer: | <p>The bidder must provide following certificates (related with items) in Original from OEM, no duplicate of photocopy will be accepted:</p> <ul style="list-style-type: none"> a. OEM Authorization Certificate b. Country of Origin c. Manufacturer Certificate d. Warranty Certificate e. Experience Certificate f. Solvency Certificate g. Certificate of Year of Production not before 2025 h. Certificate of Model Validity i. Guarantee Certificate availability of Spares J. Service Support Certificate k. Quality Control Certificate with the Product l. Any other certificate deemed necessary |


 19/05/26
Rashidul Islam
 PO, PPD, GSSD


 19/05/26
Mohammad Golam Mostofa
 SAVP, PPD, GSSD


 19/5
Col Khandaker Yusuf Hasan (Retd)
 EVP & Head of PPD, GSSD

