

DORMANT ACCOUNT REACTIVATION FORM

Branch Manager

Trust Bank PLC

_____ Branch

Dear Sir,

I/we wish to resume normal business transactions through my / our account(s) with you and hereby authorize you to reactivate my/our accounts(s)

Account Details													
Account Number													
Account Title / Name													
Reason For Account Dormancy	<input type="checkbox"/> Out of Town				<input type="checkbox"/> Dissatisfaction				<input type="checkbox"/> Others.....				
Contact / Present Address:													

Customer Mobile Number:													
Mobile Number:													

I/We understand that I/we are required to effect either a deposit or a withdrawal as part of the account reactivation process. I/we will provide required documents and update expired ones, to complete the reactivation process. I/we also confirm that the above information is correct. I/We will payoff related past dues, outstanding charges, fees, service charges, tariff at time of account activation.

 Signature of 1st Applicant

Signature of the Joint Applicant

** Signature of all A/C holder must be obtained for joint account.

FOR BRANCH USE ONLY													
Reactivation Checklist (Please tick as applicable)													
<input type="checkbox"/> KYC & Transaction Profile Update				<input type="checkbox"/> Update mobile number or E-mail Address				<input type="checkbox"/> Expired documents updated and validated					
<input type="checkbox"/> Address verification conducted				<input type="checkbox"/> Interviewed conducted by Bank Officials				<input type="checkbox"/> NID copy and Signature verified					
Account Status							Last Transaction						
Date Of Reactivation													

We the undersigned confirm that all the related documents(s) are in order as per TBL Ops Manual/related circulars and all necessary approval(s) are taken. **We also confirm the physical presence of A/C holder(s).**

 Initiated by Desk Official
 (with seal & sign)

 Recommended by Branch Operation Manager
 (with seal & sign)

 Approved by Branch Manager
 (with seal & sign)